

The Park Federation Trust

Curriculum & Standards Committee (CSC)

Terms of Reference 2022-2023

Purpose:

The purpose of the Curriculum & Standards Committee (CSC) is to monitor progress and attainment standards in the Federation and ensure realistic and challenging targets are set in order to maintain ambitious pupil outcomes.

Authority:

The CSC is authorised to set progress and achievement targets for individual academies and the Federation as a whole, following ratification by the Board of Directors.

Membership:

The CSC comprises at least 3 Board Directors appointed by the Board.

Chair:

The members will elect a Committee Chair on an annual basis. In the absence of the committee chairman and/or an appointed deputy, the remaining members present shall elect one of themselves to chair the meeting.

Clerk:

The Board Clerk shall act as Clerk to the Committee and will ensure that the Committee receives information and papers in a timely manner to enable full and proper consideration to be given to the issues.

Quorum:

Quorum for the necessary transaction of business will be 2 members.

Frequency of Meetings:

The Committee shall meet three times per year and additionally as required with the following standing agenda items:

- Attainment Data
- Progress Data

In Attendance:

The Chief Executive Officer (CEO) and Federation Senior Adviser: School Improvement are required at all meetings to present progress and attainment data and at the autumn term meeting advise on setting targets.

Notice of Meetings:

Meetings will be called by the Clerk and dates set in the federation annual governance cycle. Extraordinary meetings may be called with a minimum of 5 days' notice.